

# Home Maintenance Schedule & Checklist



October to December	Date Last Checked	Date Last Checked	Date Last Checked	Date Last Checked	Date Last Checked
<b>Plumbing</b>					
<b>Outside faucets</b> Drain outside hoses. Disconnect and store hoses. Install faucet covers.					
<b>Interior</b>					
<b>Attic</b>					
Examine for evidence of any roof leaks. Check insulation and remove or add if necessary. Check for evidence of birds, squirrels, raccoons, etc. Check for proper ventilation.					
<b>Locks and burglar bars</b> Check operation and lubricate/fix as necessary.					
<b>Tub enclosures</b> Inspect caulking and remove old caulk to recaulk if necessary.					
<b>Weather stripping</b>					
Check weather stripping and caulking around windows and doors (inside and outside). Adjust or replace if necessary.					
<b>Windows</b> Check for condensation and recaulk or reglaze/replace.					
<b>Electrical and appliances</b>					
<b>Appliances</b> Inspect and service if necessary.					
<b>Cooling and Heating system</b>					
Clean outside units with garden hose. Replace filters. Check unit in attic- look for rust, note odd sounds. Service system every 2 years by professional.					
<b>Exterior</b>					
<b>Roof</b>					
Check for leaks. Check for damaged, loose, or missing shingles. Check vents and louvers for birds, nests, squirrels, and insects. Check flashing around roof stacks and vents for leaks.					
<b>Lighting</b> Check bulbs and replace if necessary.					
<b>Gutters and downspouts</b> (if applicable) Clean and check for leaks, misalignment, or damage.					
<b>Garden beds</b> Prepare for spring planting. Plant bulbs and winter plants.					
<b>Gardening tools</b> Clean and sharpen.					
<b>Landscaping-</b> Trim shrubbery near walls. Remove dead wood tree limbs, leaves, and debris that can attract insects (limbs should be no closer than 3 inches to your house.					