

# Home Maintenance Schedule & Checklist



April to June	Date Last Checked	Date Last Checked	Date Last Checked	Date Last Checked	Date Last Checked
<b>Plumbing</b>					
Outside faucets Reconnect outside hoses.					
<b>Interior</b>					
Attic					
Examine for evidence of any roof leaks. Check insulation and add as necessary. Check for evidence of birds, squirrels, raccoons, etc.					
Check for proper ventilation.					
<b>Carpets and rugs</b> Clean.					
<b>Tub enclosures</b> Inspect caulking and remove old caulk to recaulk if necessary.					
<b>Walls</b> Deep clean. Inspect for chips or peeling. Touch up paint as needed.					
Weather stripping					
Check weather stripping and caulking around windows and doors.					
Check window and door screens. Adjust or replace if necessary. Clean all glass.					
<b>Electrical and appliances</b>					
Circuit breakers					
Turn all breakers on and off. Inspect electrical service lines for secure attachment to house.					
Heating and cooling systems					
Replace filters. Remove debris around air conditioning unit. Service air conditioner every 2 years.					
Bathroom exhaust fan					
Vacuum grille and wipe clean. If combination with light, remove lense to clean out accumulated debris. Ensure fan is working correctly.					
Kitchen exhaust fan					
Remove and clean the filter. Clean accumulated grease deposits from the fan housing and cabinet above the discharge vent.					
<b>Exterior</b>					
Siding , trim and windows					
Check weather stripping and caulk at all trim and around windows and doors.					
Power wash walls and windows, check for peeling paint and repaint if necessary.					

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<b>Exterior</b>					
<b>Gutters and downspouts</b> (if applicable) Clean and check for leaks, misalignment, or damage.					
Landscaping					
Trim shrubbery around walls. Trim tree limbs before leaves appear, (no wood or shrubbery should be closer than 3 inches to your house). Maintain grading.					
<b>Porches, ramps and railings</b> Check security and repair. Clean soffits and light fixtures.					
Roof					
Clean. Check for leaks. Check for damaged, loose or missing shingles. Check vents and louvers for birds, nests, squirrels, and insects. Check flashing around roof stacks and vents for leaks.					